



Pahkisimon Nuyegáh Library System

The mission of the Pahkisimon Nuyegáh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

Annual General Meeting

Minutes

April 22, 2017

PNLS Headquarters Building - Large Boardroom

In attendance: Lorna Black, Chairperson; Delilah Aubichon; Kirstyn Baptie; Nora Bear; Brenda Bird; Rose Bradfield; Laurie Cook; Dawn Combden; Laura L. Custer; Marie Adele Desjarlais; Anne Dorion; Cassandra Duff; Hermeline Fagnan; Anita Fraser; Sarah Green; Kara Kohle; Shirley Martin; Angus McLeod; Darlene Morin; Joshua B. Nelson; Shirley Owen; Doreen Polischuk; Jolene roy; Richard Thommes; Connie Thrasher;

Unable to attend: Marie Adele Custer; Adele Iron; Elysa Janvier; Ailene LaValle; Georgina St. Pierre;

Staff: James Hope Howard, Director; Harriet Roy, Assistant Director; Ramandeep Kaur, Financial Manager and Office Administrator & Recorder;

Guests: Clifford Ray, Doyle Vermette

1. Call to Order

The Annual General Meeting was called to order by Chairperson Lorna Black at 9:50 a.m.

2. Welcome, Introduction of Guests, Introduction of Member Trustees and Staff

2.1 The meeting was opened with a prayer. Chairperson Lorna Black asked members to introduce themselves and say where they were from. Introduction of all members took place.

2.2 Repeat Belief and Mission Statements
The Board repeated the Belief and Mission Statements.

3. Consent Agenda

Motion AGM2017:01

Darlene Morin/ Anne Dorion

To approve the consent agenda as presented.

/Carried

Page 1/8

Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.



Pahkisimon Nuyegáh Library System

The mission of the Pahkisimon Nuyegáh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

3. Approval of Agenda

Motion AGM2017:02

Anne Dorion / Doreen Polischuk

To approve the agenda as presented.

/Carried

4. Finance

4.1 Expense Forms and Donations Motions

We regularly have a motion to have \$10.00 from each expense cheque to go to general fundraising and the memorial fundraising. When we talk to funders, we can then say that we contribute personally to the fundraising efforts of the library.

James explained to the trustees, how we need to implement a chart that explains the optimal amount of mileage between two points and if in special circumstances (E.g. road washout), travel needs to be done through alternate routes, an exemption form needs to be filled by the trustee.

Motion AGM2017:03

Cassandra Duff / Richard Thommes

To implement a chart, that explains the optimal amount of mileage and to implement exemption form.

/Carried

Motion AGM2017:04

Nora Bear / Jolene Roy

To approve the giving of \$10.00 from each trustee's expense cheque to the general fundraising account and \$10.00 from each trustee's expense cheque to the memorial fundraising account.

/Carried

4.2 Audited Financial Statement for 2016

Motion AGM2017:05

Anne Dorion / Sarah Green

To accept the 2016 audited Financial Statements.

/Carried

Page 2/8

Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.



Pahkisimon Nuyegáh Library System

The mission of the Pahkisimon Nuyegáh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

4.3 Budget for 2017

James explained the budget and where we have made major cuts in order to balance the budget.

Motion AGM2017:06

Shirley Owen/ Brenda Bird

To approve the 2016 Budget AGM version as presented.

/Carried

5. Advocacy

5.1 Annual Report 2016

James presented the PowerPoint version of the Annual Report. The summary pamphlet version was made available at meeting.

Motion AGM2017:07

Anita Fraser / Nora bear

To accept the 2016 Annual Report.

/Carried

5.2 Issues for Lobbying the Provincial Government

5.2.1 Provincial Budget 2017

James reported that the province has eliminated the operating grant to the municipal library systems in Regina and Saskatoon- a loss of \$1.3 million. The seven regional library systems have received an almost 60% reduction in operating funding. Funding to PNLS remains the same \$974,000. Saskatchewan Interlibrary Loan system has been put on hold for now.

6. Reports

6.1 Chairperson's Report on 2016 (Lorna Black)

Attached

6.2 Saskatchewan Library Trustees Association Representative's Report (Lorna Black)

Attached

6.3 Director's Report on 2016 (James Hope Howard)

Attached

6.4 Saskatchewan Provincial Library and Literacy Office Report

No report

6.5 Multitype Library Board Report

Page 3/8

Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.



Pahkisimon Nuyegáh Library System

The mission of the Pahkisimon Nuyegáh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

No report

7. Personnel

7.1 Presentations to Members

One Year-Letter of thanks signed by the Chairperson, copied to the appointing body: Jessica Iron-Joseph, Heather Bernardin, Karen Bird, Nancy McLeod (To be sent after the AGM)

Two Year- Letter of thanks signed by the Chairperson, copied to the appointing body: Jennifer O'Connor, Janet Alcrow (To be sent after the AGM)

Three Year- Letter of thanks signed by the Chairperson, copied to the appointing body; framed certificate: William Caisse (To be sent after the AGM)

Four Year- Letter of thanks signed by the Chairperson, copied to the appointing body; certificate of appreciation: Clifford Ray (Presented)

Two years Executive Committee- Letter of thanks signed by the Chairperson, copied to the appointing body; a book by a Northern Saskatchewan writer with a thank you sticker: Clifford Ray (Presented)

8. Programs

8.1 Northern Reading Program 2017 Report (Harriet Roy)

Harriet presented the PowerPoint version of the Northern Reading Program 2017 report. Harriet reported that this was the last time we had received funding from SaskPower for NRP. The theme was "On Your Mark...Get Set....Read!" Invitations were sent to all schools in our region and to past participants if not a school library with option to register for the "Reading challenge" Materials sent to all schools regardless if entered in the reading challenge. Family literacy posters were also sent with the materials. There were three contests: Writing contest, Bulletin Board Contest and Reading contest. Judith Silverthorne did the tour for all the schools.

Page 4/8

Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.



Pahkisimon Nuyegáh Library System

The mission of the Pahkisimon Nuyegáh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

Motion AGM2017:08

Delilah Aubichon / Laura Custer

To accept all the reports as presented.

/Carried

9. Other Business

9.1 Election of the Executive Committee for 2017-2018 Members of the Executive for 2016-2017

North (1 year) – Kirstyn Baptie
North (2 years) – Georgina St. Pierre
East (1 year) – Richard Thommes
East (2 years) – Darlene Morin
West (1 year) – Delilah Aubichon
West (2 years) – Shirley Martin
Central (1 year) – Anne Dorion
Central (2 years) – Joshua Brown-Nelson
College (1 year) – Doreen Polischuk
Schools (1 year) – Laura L. Custer
Public Libraries (2 years) – Nora Bear (1 year remaining)

9.2 Election of Chairperson

Lorna Black handed the Chair to James Hope Howard
James called the first time for nominations for Chairperson.

To nominate Lorna Black as Chairperson.

Nora Bear

- **Lorna Black** accepted the nomination.

James called the second time for nominations for Chairperson.
James called the third time for nominations for Chairperson.

James declared that nominations cease.

Lorna Black declared Chairperson by acclamation.

James handed the Chair to Lorna Black.

9.3 Election of Vice-Chairperson

Page 5/8

Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.



Pahkisimon Nuyegáh Library System

The mission of the Pahkisimon Nuyegáh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

Lorna Black called the first time for nominations for Vice-Chairperson.

To nominate Darlene Morin as Vice-Chairperson.

Richard Thommes

- **Darlene Morin** accepted the nomination.

Lorna Black called the second time for nominations for Vice-Chairperson.
Lorna Black called the third time for nominations for Vice-Chairperson.

Lorna Black declared that nominations cease.

Darlene Morin declared Vice-Chairperson by acclamation.

9.4 Election of Saskatchewan Library Trustees Association Representative

Lorna Black handed the Chair to James.

James called the first time for nominations for Saskatchewan Library Trustees Association Representative.

To nominate Lorna Black as Saskatchewan Library Trustees Association Representative.

Richard Thommes

- **Lorna Black** accepted the nomination.

James called the second time for nominations for Saskatchewan Library trustees Association Representative.

James called the third time for nominations for Saskatchewan Library Trustees Association Representative.

James declared that nominations cease.

Lorna Black declared Saskatchewan Library Trustees Association Representative by acclamation.

James handed the Chair to Lorna Black.

9.5 Appointment of Treasurer and alternate signing authority

To appoint Anne Dorion as Treasurer.

Nora Bear

Page 6/8

Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.



Pahkisimon Nuyeháh Library System

The mission of the Pahkisimon Nuyeháh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

To appoint Connie Thrasher as alternate signing authority. Jolene Roy

Voting took place to designate the positions of Treasurer and alternate signing authority.

Anne Dorion declared Treasurer and Connie Thrasher declared alternate signing authority with ballot voting.

Motion AGM2017:09

Anita Fraser / Nora bear

To destroy all ballots used in voting for Treasurer and Alternate signing authority positions.

/Carried

9.6 Motion to designate the signing authorities for all of our Conexus Operating and Savings Accounts for 2017-2018.

Motion AGM2017:10

Nora Bear / Cassandra Duff

Re: Banking Authorities for Conexus Credit Union for accounts 9190067, 9099482 and 9116997. All accounts require 2 people to sign, and the following people and positions are to be signers, as of May 1, 2017:

Lorna Black, Chairperson

Darlene Morin, Vice-Chairperson

Anne Dorion, Treasurer

Connie Thrasher, alternate signing authority

James Hope Howard, Director

/Carried

9.7 Motion to assign EPR Consultants, as our auditor for the 2017 year.

Motion AGM2017:11

Anne Dorion/ Cassandra Duff

To assign EPR Consultants, as our auditor for the 2017 year.

/Carried

10. Resolutions

There were no resolutions

11. Acknowledgements

Page 7/8

Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.



Pahkisimon Nuyegáh Library System

The mission of the Pahkisimon Nuyegáh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

Nora Bear: Appreciated the PNLS staff and James for making the AGM very exciting.

Brenda Bird: Acknowledged the PNLS staff.

James: James thanked all the trustees and he also acknowledged all the hard work of the staff.

12. Meeting Adjournment

The AGM was adjourned by Lorna Black at 1:20 p.m.

Lorna Black, Chairperson: _____

James Hope Howard, Director: _____

Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.