



## Pahkisiimon Nuyeháh Library System

*The mission of the Pahkisiimon Nuyeháh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.*

### Pahkisiimon Nuyeháh Library System Services & Standards Committee Meeting

Minutes  
23 July 2021  
5:00 P.M.

PNLS Headquarters, Air Ronge

#### In Attendance:

**Board:** D. Morin, Chair; L. Black, Vice-Chair; D. Aubichon; L. Custer; B. Flett; R. Thommes

**Staff:** J. Hope Howard, Director; L. Collins, Financial Manager & Office Administrator

**Regrets:** H. Roy, Assistant Director

#### 1. Call to Order

D. Morin called the meeting to order at 4:32PM.

#### 2. Approval of Agenda

There were no changes or additions

**MOTION: S&S-2021-07-23-01**

To approve the agenda as presented.

L. Custer/D. Aubichon  
/Carried

#### 3. Approval of Minutes of 29 February 2020

**MOTION: S&S-2021-07-23-02**

To approve the minutes of 29 February 2020 as presented.

R. Thommes/L. Custer  
/Carried

#### 4. Review of Committee Mandate Statement

Since it has been over a year since the last Committee meeting, the Mandate was reviewed.

#### 5. Business Arising from the Minutes

##### 5.1 Headquarters Teacher Material Direct Borrowing

There was a change in the provincial valuation of circulation statistics, so the stats that would typically be compiled by the member libraries would not be impacted by directly borrowing from the PNLS headquarters. Rather than having the borrower

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pick up their materials at a different public library, they can come here to the headquarters, pick their items and check them out from here.

### **5.2 Room Rental Format and Rates**

The rates and policy format changes were put on hold due to the pandemic, however we will now look at this again.

### **5.3 Headquarters & Member Public Library Polaris Computer Purchasing and Replacement**

All of the member public libraries have a new computer, and we have implemented a cost-sharing where the member public library can get a second computer, or monitor, printer or receipt printer for half and we will pay for the other half.

## **6. Ongoing Business**

### **6.1 Member Library Workbees & Inventories**

We were able to help with inventories at Pre-Cam and Churchill, before they changed over to the Follet Destiny platform.

### **6.2 PNLS Information Presentations & Training Sessions**

James will be doing the information presentation and training sessions as soon as it is safe to do so.

### **6.3 PNLS Makerspace Kits & Programming**

James will update the makerspace kits and replace those pieces that have been lost or broken. He will also check on other models.

### **6.4 PNLS Strategic Planning, 2021**

We will be working on our Strat Plan after the province has completed the sector planning. We are looking at around the AGM to do this.

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### 7. New Business

#### 7.1 TD Summer Reading Program 2021

The Summer Reading Program was done online again this year. The materials were distributed to all the schools and libraries before the end of the school year. We are hoping that we will be able to do a tour for 2022.

#### 7.2 2021 PNLS Northern Library Conference Discussion

Due to the Delta Variant of the COVID virus, it looks like we may not be able to have an in-person conference this year. After some discussion, it was determined that a Zoom conference, no longer than two days would work best.

This would be best for the logistics of speakers and participants.

#### 7.3 COPPUL Emerald Database Suite Testing

COPPUL is beta testing the Emerald Database Suite and giving testing privileges for free indigenous access. PNLS will be the flow through for this testing. There are numerous journals and books available. They are asking for Board members and others to test it out and provide feedback.

#### 7.4 Multitype Database Licencing Program (MDLP) / Saskatchewan Electronic Resources Partnership (SERP) Update

There has been no real change. We will be staying with the same pricing model for now.

#### 7.5 Ongoing Member Library Technology Improvement Funding Discussions

We purchased new computers for the headquarters and have arranged for purchases of computers, monitors and other equipment on a 50/50 split with the member libraries.

James will be starting on the 2021-22 budget in a few months and is contemplating a dedicated fund for such equipment purchases.

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### 8. Policy Review and Approval

We have no policies to review for this meeting. The room rental policy will be reviewed for the next meeting.

### 9. Other Business

The Z39 functionality is being used again for the copying of records from the SILS database to the School Library Catalogues.

### 10. Actions After This Meeting / Items to Carry Over

Room Rental Policy

Emerald Database

Zoom NLC Conference

Cost Sharing of Member Library Tech Upgrade Fund

### 11. Next Meeting

Before the next Executive Meeting

### 12 Adjournment

D. Morin adjourned the meeting at 5:35PM.

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