



Pahkisimon Nuyeháh Library System

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Pahkisimon Nuyeháh Library System Services & Standards Committee Meeting Minutes 19 November 2021 PNLS Headquarters, Air Ronge

Attending:

BOARD: D. Morin, Chair; L. Black, Vice-Chair; D. Aubichon; L. Custer;
B. Flett; R. Thommes

STAFF: J. Hope Howard, Director; H. Roy, Assistant Director; L. Collins,
FMOA & Recorder

1. Call to Order

The meeting was called to order by D. Morin at 3:58PM.

2. Approval of Agenda

L. Black/B. Flett

MOTION: S&S-2021-11-19-01

To approve the agenda as presented.

/Carried

3. Approval of Minutes of 23 July 2021

B. Flett/L. Custer

MOTION: S&S-2021-11-19-02

To approve the minutes of 23 July 2011 as presented.

/Carried

4. Business Arising from the Minutes

4.1 Headquarters Teacher Material Direct Borrowing

In the year leading up to the COVID shutdown, we had teachers in the area come into our library and borrow directly from here, rather than having to put in a request at the nearest public library. They are able to pick up and drop off their borrowed materials here. This initiative has been working quite well.

*Belief Statement: Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.*

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4.2 TD Summer Reading Club Program 2021

The materials are still available on the TD Summer Reading website. The Story Walk from Alex Robertson went very well.

5. Ongoing Business

5.1 Member Library Workbees & Inventories

There are a few public libraries that need inventories. Harriet sent information on how to do an inventory without closing the library or having us to travel there.

There have been no calls for school library inventories yet.

Those that have switched over to the Follett Destiny system will likely need to have our help ongoing.

James will still need to check on the Athabasca and Northern schools to see what help they need. There are no in-person training sessions going on yet.

5.2 PNLS Information Presentations & Training Sessions

5.2.1 NITEP

There have been a number of teachers ask for presentations. James will follow up on dates and times.

5.3 COPPUL & Emerald Management 120 Databases First Voices First Project

The databases have been embedded into our website and are doing well. There are lots of good resources to check out. We have this service for one year so please use it.

5.4 PNLS Makerspace Kits & Programming

James will try to use up the \$7,000 that has been allocated for this year. The Makerspace Kits need to be updated. Some of the pieces need to be replaced or purchased again.

The button maker has been getting a lot of use. We will need to get more supplies shortly.

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5.4.1 CreativeBug Subscription Discussion / Motion

This is an online resource that has all sorts of classes in arts and crafts. Alex Robertson Public Library has a subscription, and Sean Stares, the Administrator for the library said it is a big hit. It could be considered a maker space item.

The cost is \$3300.00 for three years, paid yearly. If we find that it is not as we expect, we can cancel after the first year.

MOTION: S&S-2021-11-19-03

R. Thommes/B. Flett

To approve the purchase of the three-year CreativeBug subscription, with the possibility of cancellation after the first year, if it is not successful.

/Carried

5.5 PNLS Strategic Planning, 2021—

This will be more beneficial after the Provincial Sector Planning Meetings, since the people who we would need to help from with our planning are involved in the Sector Planning Meetings.

5.6 Ongoing Member Library Technology Improvement Funding

James will look into having a separate line in our budget for Technology Expenses for the Member Libraries. The amount would be around \$800.00 per public library to upgrade items such as document and receipt printers, monitors and desktop hardware. This past year, we were able to get Dell desktops and monitors for some of the libraries on a 50/50 split. The receipt printers may need to be replaced for thermal printers. Those that the libraries have now are being phased out and getting these again is difficult.

Also, we will be dealing with an upgrade to Microsoft Windows 11, which may cause connection issues with older equipment.

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We will need to make sure that Polaris is compatible before we switch over. James will put \$7500.00 into the Member Libraries expense account for 2022.

5.7 Multitype Database Licencing Program (MDLP) / Saskatchewan Electronic Resources Partnership (SERP) Update

There was a focus group meeting of MDLP/SERP on October 20. There has been a variance in funds and subscriptions, so they will be looking at a funding formula and breakdown for 2022.

6. New Business

6.1 2021 PNLS Northern Library Conference, Virtual, October 12–13
The Northern Library Conference was held virtually this year, and it was well attended, with between 25-30 people. The seminars were done by Zoom and we even had people from the south attend. Zoom will be possibly used as a delivery option for remote training and meetings as PNLS now has a license. The sessions were recorded and sent out.

6.2 SaskPower Northern Reading Program 2022
The theme for the Northern Reading Program 2022 is “Reading Taking Sound (Storytelling) to Written/Recorded (Books/On-line)”. We will have virtual presentations from the Wild Rice Writers. There is funding available for the Aboriginal Storytelling Month Launch, and so far, there are nine communities signed up.

6.3 KidsFirst NORTH & Northern Family Literacy Hubs Teacher Card Access Discussion / Motion
We had been given \$25,000 as a grant for the Family Literacy Hub that has opened in La Ronge. There will potentially be a second Hub in La Loche in future years.
KidsFirst North has locations all over the north, and we will purchase kits accessible by these locations.
KidsFirst North and the Northern Family Literacy Hub are asking for an Education Resources Library Card, which would be similar to a Teacher card, that would give them access to all the early

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years teacher resources we have. A consent from the director will need to be signed so that the program will be in charge of any lost or damaged materials borrowed.

MOTION: S&S-2021-11-19-04

L. Black/L. Custer

To allow KidsFirst North and the Northern Literacy Hub access to teacher cards.

/Carried

7. Policy Review and Approval

There are no policies to review at this time.

8. Other Business

-Digital Archives Day We are looking at digital files to be like a film festival, showcasing files that Graham has in the archives. We will need to test our equipment to see if all is still working after the water leak

-La Ronge Arts Council is looking at a building of their own. If they can get this done, we can house the museum pieces from the archives in that building.

-Retiring Librarians

We have a number of librarians who are retiring this year. We will need to send them a gift and card according to our policy. Also, we need to start looking at recruitment and training for replacements.

Encourage students to look at librarians and library clerks as a career.

We will also need to look at information for training options.

9. Actions After This Meeting / Items to Carry Over

James to get CreativeBug information and register us.

Get the KidsFirst North employees signed up for cards.

10. Next Meeting

To coincide with the next Executive meeting, if needed.

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11 Adjournment

D. Morin adjourned the meeting at 5:12PM.

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