



Pahkisimon Nuyeháh Library System

The mission of the Pahkisimon Nuyeháh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

PNLS will lead the North to information.

Pahkisimon Nuyeháh Library System Services & Standards Committee Meeting Minutes 10 June 2022 PNLS Headquarters, Air Ronge

In Attendance:

Board: Delilah Aubichon-Chair, Richard Thommes- Vice Chair, Laura Custer, Barb Flett, Marilyn Fern

Staff: James Hope Howard-Director, Harriet Roy-Assistant Director, Linda Collins-FMOA and Recorder

Regrets: Darlene Morin

1. Call to Order and Land Acknowledgement

D. Aubichon called the meeting to order at 4:56PM. The Land acknowledgement was recited.

2. Roundtable Introductions and Review of Subcommittee Mandate

We did the introductions and the review of the Services and Standards, since this was the first meeting after the AGM.

3. Approval of Agenda

Addition: 7.3 Northern Library Conference 2022 Planning

MOTION: S&S-2022-06-10-01

To approve the agenda as amended

B. Flett/L. Custer

/Carried

4. Approval of Minutes, 19 November 2021

The minutes of November 19, 2021 was reviewed. There were no errors or omissions.

*Belief Statement: Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.*

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MOTION: S&S-2022-06-10-02

To approve the agenda as amended

R. Thommes/L. Custer

/Carried

5. Business Arising from the Minutes

5.1 SaskPower Northern Reading Program 2022

There was no tour this year again. La Loche won the Reading Challenge, and will receive the award.

There were 464 books given out. All the books were stamped with the SaskPower and Northern Reading Program Logos. We had books from various publishers, McNally Robinson and other booksellers. The Wild Rice Writers Group did the story and poetry contests. Not all of the evaluations are in yet.

5.2 CreativeBug Access Enabled

CreativeBug has been set up and patrons can do the one-time registration on the PNLS website. From there, they can log in directly or download the app from their phone. It has been quite successful.

5.3 KidsFirst NORTH & Northern Family Literacy Hubs Educator Card Access and Purchasing

We now have Educator Borrowing Cards set up for KidsFirst North. They are similar to the institution cards for the schools.

We will need to get a policy in place for borrowing.

James received some recommendations for books, which will help slow the "summer reading slide". We still have funding from the Literacy Grant that can be used for these materials.

6. Ongoing Business

6.1 Member Library Workbees & Inventories

The public libraries are on a three to five-year cycle for inventories and the school libraries are on an as requested basis. Alex Robertson has asked for inventory help.

La Loche will be done this week.

Stanley Mission has asked, but because of fires that has been postponed.

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The rest of the public libraries are due either this or next year. We need to get people in the communities to help with the inventories. It takes about four people to get the inventory done. Bell's Point has a new librarian who needs help. He is not sure as to what is needed for the library. We will send a survey in the information package to the schools to see which school libraries need help.

6.2 PNLS Information Presentations & Training Sessions

6.2.1 Prerecorded Presentation for KidsFirst NORTH All-Staff Meeting, May 17 – 19

James did a pre-recorded presentation for KidsFirst NORTH meeting that was held in Prince Albert. He gave them information about us, what types of materials we have available and how to access the materials.

6.3 COPPUL & Emerald Management 120 Databases First Voices First Project

We have ongoing access to the 120 databases until December 31, 2022. We will get the stats at the end of the year and will determine whether it will be extended.

6.4 PNLS Makerspace Kits & Programming

James has \$7,000 allotted for the Makerspace kits. He is open to any and all suggestions for these items. The button makers are now available for pickup, but because they are over 5kgs they cannot be shipped using our library mail rates.

6.5 PNLS Strategic Planning, 2022—

We will see about getting this done this year. We will need to find people from ILLO to help us with that, but they have been tied up with the sector planning for the province, and continue to be for the foreseeable future.

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6.6 Ongoing Member Library Technology Improvement Funding

We have started to cost-share with each of the member libraries, and we have put aside \$800.00 per public library to use for computers, monitors, printers, or other electronics.

6.7 Saskatchewan Electronic Resources Partnership (SERP) Update

This is the former MDLP. There has been no change in the amount for the databases and it is easiest to go with the bulk items. We will continue as usual.

7. New Business

7.1 SLA + SPRA + SRPA Library Park Passes Pilot Project

We have available 800 regional park passes in nine regions of the province. The passes are good from June 1 to September 15, 2022, and are good for any of the regions. Depending on the interest, the project could be expanded in coming years.

7.2 PNLS Bursary External Applicant Policy Development

We are in the process of looking at the policy for External Bursary Applicants. We can use the bursary for libraries training. The application and policy will need to be updated.

7.3 Northern Library Conference 2022 Planning

We are in the process of planning for the upcoming Northern Libraries Conference, which is typically held during the week of Thanksgiving.

Some of the topics will include:

- Processing Guidelines for Subject Headings
- Year-End Information- Governance Roles and Responsibilities
- New Library Staff Orientation- Polaris is being upgraded to a cloud based program. There will need to be instruction on Polaris, Follett Destiny, Library Pro/Library World, and

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possibly whatever the Athabasca Education puts into place for their schools.

- Library Staff Certification and Gifts
- LGBTQ Inclusion
- Public Library Years of Service

We had the conference virtually last year and that worked quite well, however we are looking at the possibility of a hybrid face to face and virtual programming.

8. Policy Review and Approval

Since this is the first meeting after the AGM, there are no policy reviews to be done.

9. Other Business

We are planning for Workbees, and will go over the requests in the fall. La Loche is getting a new building and it will have a new space for their library. We will likely need to make a trip there to help set up.

10. Next Meeting

The next meeting will be in conjunction with the next Executive Meeting.

11. Adjournment

D. Aubichon adjourned the meeting at 5:55PM.

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