



Pahkisimon Nuyeháh Library System

The mission of the Pahkisimon Nuyeháh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

PNLS will lead the North to information.

Pahkisimon Nuyeháh Library System Services & Standards Committee Meeting Minutes 15 September 2023

Attending:

**Board: Delilah Aubichon- Chair, Richard Thommes- Vice Chair,
Alvina Aubichon, Barb Flett, Shirley Martin**

**Staff: James Hope Howard-Director, Lisa Ulriksen-Assistant
Director, Collins-FMOA & Recorder**

Regrets: Brenda Bird, Darlene Morin

1. Call to Order and Land Acknowledgement

The meeting was called to order at 4:25PM by D. Aubichon. The land acknowledgement was recited at that time.

2. Approval of Agenda

The agenda was reviewed with no changes

MOTION: S&S 2023091501

R. Thommes/ S. Martin

To approve the agenda as presented /Carried

3. Approval of Minutes, 21 July 2023

The minutes of 21 July 2023 were reviewed. There were no changes.

MOTION: S&S 2023091502

B. Flett/ S. Martin

To approve the minutes of 21 July 2023 as presented /Carried

4. Business Arising from the Minutes

4.1 TD Summer Reading Club 2023

The Summer Reading Program went well.

4.2 SLA / SPRA / SRPA Park Pass Partnership Program, Year Two

The Park Pass Partnership finished up today, and we will be able to get the stats on it for the next meeting.

*Belief Statement: Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.*

Bag Service #6600 ▪ Phone: 306-425-4525 ▪ Fax: 306-425-4572 ▪ Email: pnls@pnls.lib.sk.ca ▪ Website: www.pahkisimon.ca



Pahkisimon Nuyeháh Library System

The mission of the Pahkisimon Nuyeháh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

PNLS will lead the North to information.

4.3 2023 Saskatchewan Science Centre Tours

The Tours finished up ahead of the school year. In La Ronge, they partnered with Alex Robertson Public Library.

5. Ongoing Business

5.1 Member Library Work bees & Inventories

There was a request from Dave O'Hara for help.
Stanley Mission keeps getting postponed

5.2 Member Library Staffing Updates

Alex Robertson has one position that will be put on the website.

5.3 Member Library Year-End Documents and Annual General Meetings (AGMs)

We still have a number of public libraries that need to get their previous year's paperwork and AGM's completed in order to receive their grant money. If it is not completed by the end of the year, the money will be deferred to the next year. They are still eligible for the money whenever they are able to fulfil the requirements.

Our grant has been increased this year, and the member libraries grants will be increased to \$20,000 when James can get the policy to PLLO.

5.4 PNLS Information Presentations & Training Sessions

5.4.1 Northern Area Teachers' Association 2023 Convention

James will be available for the NATA conference as a presenter, if he is requested. He will be letting everyone about Roseanne and what she can bring to the libraries.

He will also be doing a Microsoft Teams presentation to Northlands College in the next few weeks.

*Belief Statement: Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.*

Bag Service #6600 ▪ Phone: 306-425-4525 ▪ Fax: 306-425-4572 ▪ Email: pnls@pnls.lib.sk.ca ▪ Website: www.pahkisimon.ca



Pahkisimon Nuyeháh Library System

The mission of the Pahkisimon Nuyeháh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

PNLS will lead the North to information.

5.5 PNLS Makerspace Kits & Programming

We need to get a second small button maker. The Large one is too expensive to ship in one piece and once it is shipped, it is difficult to get it back to our office.

5.5.1 Book Tasting Kits in Development

The kits are in development and will be used in a format similar to restaurant setting. There is a limited amount of information given out in a short time frame. It will be showcased at the Northern Libraries Conference in October.

5.5.2 Glow-Painting Event Kits in Development

This is another event/activities kit that will be shown at the Conference.

5.6 Ongoing Member Library Technology Improvement Funding

5.6.1 Member Public Library Computer Upgrade (Windows 11) Timing Considerations

The member libraries will need to have upgrades for various pieces of technology, such as the receipt printers and computers. We will need to have it upgraded for Windows 11 in order to work with the Polaris/Leap cloud framework. Not all of the Windows 10 can be upgraded to Windows 11, so we will need to replace those that can't be upgraded and will need a budget to replace the equipment.

5.7 2023 Notice Nature Program Partnership & Materials Distribution

The program seems to be going well and will be going until October 31. It was incorporated into the Summer Literacy Camps. There are still a number of prize bags available for any participants. The final numbers will be available later this year.

*Belief Statement: Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.*

Bag Service #6600 ▪ Phone: 306-425-4525 ▪ Fax: 306-425-4572 ▪ Email: pnls@pnls.lib.sk.ca ▪ Website: www.pahkisimon.ca



Pahkisimon Nuyeh'áh Library System

The mission of the Pahkisimon Nuyeh'áh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

PNLS will lead the North to information.

5.8 PNLS 2023 Online Information Package & Welcome Letter Mailouts

The updated library information is available on the website. September is Library Card Signup Month so we have a push on for that now.

Many of the policies are available on the website as well.

The Information Package and Welcome Letter will be sent out during the third week of September when school staff are more settled into the school year.

6. New Business

6.1 PNLS 2023 Northern Library Conference Planning / PNLS 2023 Strategic Planning Session Planning

The conference planning is still ongoing with the registration deadline is October 4. James went over what has been confirmed and gave an overview of the agenda for the two days. The Strategic Planning will be done at the Coronet Hotel as well and we are asking that the staff, and any of the board who can attend to sign up for the session. The registration form for the Strat Planning will be on the website in the next few days. Please let Linda know whether you will be coming in order to get reservations at the hotel.

We need to update our long service award section, since at the time that it was put into place, it stopped at 25 years. We now have people who are working upwards of 35 to 40 years at the library.

We are trying to get enough hotel rooms so each attendee has single occupancy rooms when possible.

6.2 PNLS 2024 Northern Reading Program Planning

6.2.1 SaskPower Title Sponsorship Update, 2024—2027

The Sponsorship from SaskPower has been approved and is for the contract to be signed off. That should take place at the end of September.

*Belief Statement: Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.*

Bag Service #6600 ▪ Phone: 306-425-4525 ▪ Fax: 306-425-4572 ▪ Email: pnlsHQ@pnls.lib.sk.ca ▪ Website: www.pahkisimon.ca



Pahkisimon Nuyeháh Library System

The mission of the Pahkisimon Nuyeháh Library System is to provide library services and educational and cultural resources to the people in northern Saskatchewan in cooperation with the existing library and educational structures and to communicate the uniqueness of the north to other regions of the world.

PNLS will lead the North to information.

6.2.2 SaskPower Northern Reading Program 2024 Sponsorship and Donation Efforts Ongoing

There are other partners that have been contacted and Roseanne will be following up with them in the coming weeks.

6.2.3 Northern Reading Program Website Planning Ongoing

There have been a lot of changes to the Northern Reading Program, the biggest is the website that will make the program more interactive. There are some parts that are still being worked on and that will take a bit of time.

6.3 LSSAP Aboriginal Storytelling Month, February 2024

The LSSAP Storytelling Month will be on again in February 2024. The paperwork for sponsorship will be out some time in the next few weeks. The paperwork will be done on line and the reimbursements will be directly from LSSAP, rather than through PNLS.

7. Policy Review and Approval

There are no policies brought forward for review at this time. James will work on the Mandate statement for the next cycle of meetings.

8. Other Business

There is no other business at this time.

9. Next Meeting

The next meeting will be determined at the Executive meeting on September 16, to be in conjunction with the following Executive meeting.

10. Adjournment

The meeting was adjourned by D. Aubichon at 5:40pm.

*Belief Statement: Because the north is unique in lifestyle, geography and culture, it is important to express togetherness through a library organization directed by northerners which promotes cultural awareness and education through a strong **united** voice.*

Bag Service #6600 ▪ Phone: 306-425-4525 ▪ Fax: 306-425-4572 ▪ Email: pnlsHQ@pnls.lib.sk.ca ▪ Website: www.pahkisimon.ca